**MINUTES FROM THE REGULAR GOVERNING BOARD MEETING**

**Wednesday, March 8, 2017, held at Gravenstein School, Rm. 13**

### CALL TO ORDER: Meeting called to order at 5:06 PM

Jim Horn, President, present

Desiree Beck, Clerk, absent

Gregory Appling, present

Steven Schwartz, present

Sandra Wickland, absent

1. **PUBLIC COMMENTS:** None
2. **REPORTS, AND ORAL COMMUNICATIONS**
3. Gravenstein Union Teachers’ Association: The GUTA report was presented by Christina Urmini.
4. School Site Council: next meeting March 24
5. GSF/MPF: Terese Hillborn reported on GSF fundraising and plans for teacher appreciation at Hillcrest. Bill Nolan reported on MPF donations.
	1. Time to renew the MPF MOU
6. Trustee Reports:
7. Hillcrest Principal Report: Mr. Carn reported on current Hillcrest events including a fundraiser to support literacy and gender equality in education thru the Room to Read organization.
8. Principal/Supt. Report
	1. 2016-17 Enrollment: Info in packet
	2. Transportation JPA Update: Increase in rates is expected for next year, especially for field trips. Supt Schwinn responded to questions about ridership and district involvement in the JPA. She also provided info on the construction project. Supt Schwinn also discussed recent bus problems in the district and how she has handled these problems.
	3. Charter School Renewal Update: No update at this time.
	4. Update on modernization funding with Jack Schreder & Associates: Mrs. Holden in talks to secure modernization funding.
	5. Gravenstein Elementary ELA adoption: Process is in place to decide upon ELA adoption for next year.
	6. PE Teacher hiring process: Third round of interviews occurred but the desired candidate turned down the job. Hiring process will continue.
	7. Update on 2017-18 calendar negotiation: Draft calendars shared with GUTA.
	8. LCAP Stakeholder’s input phase:
		* 1. School Site Council has begun LCAP update & stakeholder input process
			2. Open stakeholder’s meeting for parents, staff, board and community Friday, March 10, 2017 at 3:30 @ HMS Rm. 6
			3. Next steps:
				1. Input will be gathered from certificated and classified staff
				2. School Site Council will meet to work on LCAP Tues, March 28 @ 3:45pm
	9. CAASPP Testing Update
		* 1. GUSD’s testing window will be April 25-May 17, 2017
			2. Currently – Ensuring we have adequate, working computer stations for testing
			3. IT assessing & prepping computers
			4. Brad Carn, Petria Sully, and Jennifer Schwinn working with staff to prepare for testing
				1. Interim assessments available and the new California Science Test (CAST) will be piloted this year.

##### CONSENT AGENDA ACTION ITEM

1. Minutes of Regular Meeting February 15, 2017: One correction was made and shared with board members.
2. Warrants/Payroll
3. Budget Updates and Transfers
4. Correspondence/Publications
	1. Thank you letter from Supt. Schwinn to Lawrence and Karyn Pulley for the donation of $150 to support the District music program.
5. Donations
	1. Thank you to Karyn and Lawrence Pulley for their donation of $150 to support the District’s music program, given in memory of Rev. John Kienitz.

Motion to approve the consent agenda made by President Horn and seconded by member Schwartz. 3 - 0.

1. **BUSINESS**
2. **Update on Phase II & Phase III**

The Board reviewed progress on Phase II and III of the District building projects.

Action taken/comments: No action taken

1. **Approve Change Orders, Phase II**

The Board approved the following change orders:

1. CO #63, Built Up @ North End of Building G $6,182.76
2. CO #64, Misc. Plumbing Changes $4,278.64
3. CO #65 Exterior Walkways @ Building F $25,591.12
4. CO #66 Vapor Barrier In Crawl Space $42,433.71
5. CO #67 Principal’s Office $14,944.08
6. CO #68 Misc. Framing Changes at Admin. $16,418.25
7. CO #69 Additional Builder’s Risk $2,969.22
8. CO #70 Firring Strips @ Siding $4,018.51
9. CO #71 Soffit Work $8,493.68
10. CO #72 Insulation Floor $2,625.48

Action taken/comments: Approval of change orders #63 - 72.

Motion: Horn Second:Appling Vote: 3 - 0

1. **Fund Transfers**

The Board approved the transfer of funds from the General Fund, Fund 01 unallocated reserve to Fund 40 in the amount of $461,957.

Action taken/comments: The amount was increased to $566,071.38

Motion: Appling Second: Horn Vote: 3- 0

1. **Approval of Second Interim Budget Report**

CBO Wanda Holden presented the second interim budget report for 2016-17 school year, with some last minute corrections. Mrs. Holden responded to questions from board members.

Action Taken/comments: The Board approved the second interim budget report.

Motion: Schwartz Second: Horn Vote: 3 - 0.

1. **Approval of Consolidated Application**

The Board accepted the Consolidated Application as presented by CBO Wanda Holden.

Motion: Horn Second: Appling Vote: 3 - 0.

1. **Approve Hiring of Amanda Smuck, Temporary Teacher**

Action taken/comments: The Board approved the hiring of Amanda Smuck as a temporary teacher from March 1, 2017-June 8, 2017, to cover for a Hillcrest teacher out on medical leave.

Motion: Horn Second: Appling Vote: 3 - 0.

1. **Approve Hiring of Coaches for HMS Sports**

The Board approved hiring the following coaches, to provide after school athletics for Hillcrest Middle School Students. The coaches earn a stipend, as described in the GUTA contract ($1,000 per position).

•6th grade girls basketball – John Kolsrud

•6th grade boys basketball – Will Whithorn

•Boys volleyball – Matt McDowell

•Girls flag football – George Sotiras

Action taken/comments: All positions approved subject to fingerprinting for non-certificated coaches.

Motion: Horn Second:Appling Vote: 3 - 0

1. **GENERAL**
	1. **Approve Single Plan for Student Achievement (SPSA)**

Supt. Schwinn presented the SPSA to the board. The Board approved the Single Plan for Student Achievement for the 2016-17 school year. The SPSA includes grade level goals and strategies developed by the certificated staff and approved by the School Site Council, intended to increase student proficiency in Language Arts and Math.

Action taken: Approved.

Motion: Horn Second: Appling Vote: 3 - 0.

* 1. **Approve New Board Policy Updates**

At the February 15, 2017, regular Board meeting, the Board reviewed a list of policy updates for 2016, as recommended by GAMUT, and selected the following three policies to update or add to GUSD’s Board Policies (BP) and Administrative Regulations (AR):

BP 3311 Action taken: Approved as presented.

Motion: Horn Second: Appling Vote: 3 - 0.

AR 3311 Bids: Action taken: Approved new policy and rescinded current policy

Motion: Horn Second: Appling Vote: 3 - 0.

BP 3311.1 & AR 3311.1 Uniform Public Construction Cost Accounting Procedures (Add new policy)

Action taken: Approved as presented.

Motion: Appling Second: Horn Vote: 3 - 0.

BP 4030 Action taken: Adopted as presented

Motion: Horn Second: Appling Vote: 3 - 0.

AR 4030 Nondiscrimination in Employment (Add new policy)

Action taken: Approved as presented.

Motion: Schwartz Second: Horn Vote: 3 - 0.

1. **PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

Meeting Adjourned to Closed Session at 7:36 PM.

1. **CLOSED SESSION**
2. **With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:**
	1. Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent

Represented Employees: Gravenstein Union Teachers Assoc.

* 1. Potential Litigation per GC 54956.9(d) – Inquiry OCR
	2. Public Employee Discipline/Dismissal/Release

-Resolution #170308-1 Release Temporary Certificated Staff

Motion: Schwartz Second: Appling Vote: 3 - 0.

-Resolution #170308-2 Non-Reelection of Probationary Certificated Employees

Motion: Horn Second: Appling Vote: 3 - 0.

* 1. Superintendent Evaluation
1. **OPEN SESSION**
2. Meeting returned to Open Session at 7:59 PM. Reportable action was taken during closed session as noted above.
3. **FUTURE BOARD MEETINGS:**

### Next Regular Board Meeting: April 12, 2017—5 p.m.

1. **ADJOURNMENT**

Meeting Adjourned at 8:00 PM.

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